



Florida Hazardous Materials Symposium, Inc.

Instructor & Staff Standard of Conduct

Standard of Conduct

The Executive Committee for the Florida Hazardous Materials Symposium, Inc. (herein referred to as the Symposium) is committed to providing a respectful and conducive learning environment for all attendees. As professionals, all attendees will conduct themselves in a positive manner reflective of our business. This statement acknowledges the presenter is aware that the following types of behavior are considered unprofessional and will not be tolerated:

- *Engaging in rude or unprofessional behavior or disorderly conduct;*
- *Use of language or jokes that denigrate any person on the basis of age, race, color, religion, sex, national origin, marital status, disability, or sexual orientation;*
- *Make inappropriate advances or unwanted flirtation to other instructors, students, visitors, or staff;*
- *Use of sexual innuendo to include deliberate or repeated sexually suggestive comments;*
- *Display or use of obscene printed/visual material, foul, insolent, profane, and/or obscene language or gestures.*

Presenters are expected to treat all attendees and participants with respect at all times during presentations and while representing the Symposium as a presenter.

Ethics

The Symposium Executive Committee reminds us that ethics centers on our personal conduct and the choices we make. These choices and behaviors define not only who we are as an individual, but our organizations and the profession as a whole. Ethical conduct contributes to a high level of respect for responders and for the profession.

- Be a role model.
- Treat others with respect.
- Learn about and understand differences.
- Leverage the strength of diversity.
- Accept others for who they are.
- Ask: Would Mom approve of my actions?
- Speak up and reach out!

Dress Code

Presenters represent the Symposium when presenting and are expected to dress accordingly. Dress uniforms, shirts, or other clothing representing your department or company are encouraged. Shorts and un-collared t-shirts are not permitted. Remember, in the ABCs of public speaking, "D" always stands for dress to impress.